

### Guide for Candidate Information Requested

The Nomination Committee is in the process of accepting nominations of qualified members who are willing to serve as Director (3 positions) or Officer (Secretary position) of the LCCA for the coming year.

**Any Active Member can nominate a candidate. Any Active Member can nominate himself/herself.**

In order to be considered for the office sought, the following information must be provided to the committee by the candidate and/or any nominating individual. The candidate is also required to provide a biographical sketch as outlined below discussing qualifications and why he/she is seeking the office sought for publication on the Voting Ballot. Review necessary qualifications in the LCCA Constitution.

All information provided should be in writing in a brief and succinct statement. Per the By-Laws, intention to run is announced by February 1, 2022. All information must be received by the Nomination Committee no later than February 15, 2022.

I. Information from Member Nominating Candidate: Please provide the following data and information requested.

1. Nominating Member \_\_\_\_\_ Member Number \_\_\_\_\_
2. Name of Member Nominated \_\_\_\_\_ Office Being Sought \_\_\_\_\_
3. Why I am nominating this member and feel he/she is qualified for this office. (**100 words or less**)
4. Have you discussed your nomination with the candidate? Yes \_\_\_\_\_ No \_\_\_\_\_

II. Information from Candidate Nominated:

1. Please complete the following and provide the information requested.
2. Name of Candidate \_\_\_\_\_ Member Number \_\_\_\_\_
3. Office Being Sought \_\_\_\_\_

Provide for Committee use answers to the following: (note: committee will truncate words over limit)

1. I have reviewed the latest version of the Constitution and By-Laws: Yes \_\_\_ No \_\_\_
2. Why I am seeking this office (**100 words or less**)
3. Why I feel I am qualified for this office (**100 words or less**)
4. What I expect to accomplish if elected (**100 words or less**)
5. Electronic communication capability is essential. Do you have internet access and email address?  
Yes \_\_\_ No \_\_\_

Provide for publication a biographical sketch discussing the following: (note: committee will truncate words over limit)

1. Employment Experience: (**50 words or less**)
2. Prior LCCA Experience: (**75 words or less**)
3. Other Qualifications: (**50 words or less**)
4. Candidate's Statement: (**75 words or less**)
5. Candidate photo for use on ballot (optional but recommended)

Mail or e-mail this information to: Bob VerHoef - Chairman, LCCA Nominating Committee  
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